

### **Terms and Conditions**

Thank you for choosing Informed. Each licensed professional receives a hard copy in the mail of our complete program material free of charge. Upon successfully completing the course, you may submit your self-assessment information and payment for receiving credits through this website. You will then be charged the fee located on the Costs page of this website and in the program material mailed to you. You agree to pay this fee in order to receive a Certification of Completion that issues you the appropriate amount of credits.

### **Refund Policy**

If you request a refund of the program fee, please contact our operations office at 1-800-237-6999 within 30 days after the program completion date and a refund will be issued and your credits removed from the records.